Mid-Year Assessments November 17 – December 12, 2014 **Schedule of Activities**

DATE	TASK
November 7 – November 14, 2014	Delivery of the grade 3 -4 English Language Arts and mathematics, and grades 5 and 8 science Fall IA test booklets (Traditional M-DCPS schools) and Charter Schools that ordered.
	Science assessments are optional.
	Test chairpersons view PowerPoint training available on Interim Assessment Website.
	Test Chairpersons download the updated Mid-Year Assessment Program Guide and reference sheets at http://oada.dadeschools.net/IAP/IAP.asp .
	Schools conduct refresher training sessions for new teachers who will administer Mid-Year Assessments.
November 17 – December 12, 2014	CBT*-Retrieve Test ID from the Assessment Administration Screen and enable session for each class and test.
	PBT*: Print Thinkgate's Roster form of answer sheets for Mid-Year Assessments. Blank forms should only be used for new students.
November 17 – December 12, 2014	■ Administration of the Mid-Year Assessments
	■ Scan Thinkgate answer sheets
	■ Download reports from Thinkgate

^{*}CBT – Computer-Based Testing *PBT – Paper-Based Testing