

# SPRING 2017 FCAT 2.0 SCIENCE

## FCAT 2.0 SCIENCE PACKING INSTRUCTIONS:

Refer to the Spring/Summer 2017 Test Administration Manual, End-of-Course and Retakes, pages 52 – 66.

### TO BE SCORED

**MAY 4 – 5, 2017**

To be hand-delivered by school staff to **TDC by 2:00 pm**

**RED LABEL: REGULAR PRINT**

**BLUE LABEL: Large Print and One-Item-Per-Page**

**PINK LABEL: Braille**

### NOT TO BE SCORED

**MAY 19 – 26**

To be **RETAINED** in secure storage at school until picked up by courier

**WHITE LABEL:** Unused test/answer books, defective documents with DNS bubbles gridded. Include “NOT TO BE SCORED” special document materials.

## DISTRICT ASSESSMENT COORDINATOR (DAC) BOXES

**MAY 30 – JUNE 5**

To be **RETAINED** in secure storage at school until picked up by courier

DO NOT pack Test Books inside OR place a colored label on DAC boxes

Print and place “DAC-AR” label on the side of the box – found on “TDC Documents” webpage

**DAC-AR BOX(ES)**  
(administrative records)

This box will **ONLY** contain the **ORIGINAL ADMINISTRATIVE RECORDS FOR ALL SPRING ASSESSMENTS**. After each administration, organize, copy, and bundle your documents. Label your **ORIGINAL** documents with an Administrative Records Cover Sheet (found on the TDC webpage) and place in the DAC-AR BOX.

#### ADMINISTRATIVE RECORDS:

- Original **Test Materials Chain of Custody Form** (for PBT accommodations / One per administration at TDC Documents webpage)
- Original **School Procedural Checklist** (FM-6927 / One per administration)
- Original **Test Administration and Security Agreements and Test Administrator Prohibited Activities Agreements**
- Original **Accounting for ALL Test Books Form** (found on “TDC Documents” webpage)
- Original **Security Logs**
- Original **Seating Charts**
- Original **Administration Record/Security Checklist** or school’s developed form with all required administration information.

**NEW**

**DAC BOX(ES)**  
(additional materials)

Print and place “DAC” label on the side of the box – found on “TDC Documents” webpage

- Periodic Tables (used)