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MEMORANDUM

TO: School District Superintendents

FROM: Hershel Lyons

DATE: August 26, 2016

Contact Information
CBT Certification Coordinator
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CBTSurvey@fldoe.org
DPS: 2016-119

SUBJECT: 2016–17 Computer-Based Assessment Certification Process

I want to thank you for your efforts as we worked together to ensure successful computer-based testing (CBT) administrations this past school year.

For 2016–17, schools will continue administering the Florida Standards Assessments (FSA) on the American Institutes for Research (AIR) Test Delivery System (TDS) and the Next Generation Sunshine State Standards (NGSSS) End-of-Course assessments (EOCs) and the FCAT 2.0 Reading Retake on Pearson’s TestNav 8 platform. The computer specifications needed for these two assessment platforms for the 2016–17 school year are attached to this memorandum. Please consult both sets of specifications as you prepare computers for testing and make purchasing decisions.

In an effort to help schools prepare for statewide computer-based assessment administrations, the Florida Department of Education is continuing the Computer-Based Assessment Certification process. Please see the information below regarding the process for the 2016–17 school year.

- **Pearson TestNav 8 and AIR TDS Infrastructure Trials** – An Infrastructure Trial must be run on each computer or device that will be used for testing prior to each administration to ensure that it has been set up correctly. **A district-wide Infrastructure Trial is required for the AIR platform prior to February 10, 2017, to ensure that schools in your district are properly prepared and the district infrastructure is sufficient to accommodate spring testing.** Districts will be required to submit the date for their trial in the Spring 2017 Certification Tool. You are strongly encouraged to run a district-wide trial for the Pearson platform as well, but are not required to do so.
- **No Fall and Winter Certification Periods** – Schools will not participate in a certification process for the 2016 Fall and Winter administrations. Districts should work with schools administering tests during these time periods to ensure that necessary

updates are applied to testing software and the Infrastructure Trial is run on each device that will be used for testing.

- **Spring 2017 CBT Certification (Required)** – There will be a mandatory spring certification of CBT readiness for the Spring 2017 AIR FSA and the Pearson FCAT 2.0 and NGSSS EOC assessments. See the [statewide assessment schedule](#) for administration windows for these assessments. The CBT Certification Tool will open November 7, 2016, and close December 16, 2016.
 - The following Spring 2017 CBT assessments will be administered online through the AIR TDS platform:
 - FSA English Language Arts – Writing Component (Grades 8–10, Retake)
 - FSA ELA Reading Component (Grades 4–10, Retake)
 - FSA Mathematics (Grades 3–8)
 - FSA Algebra 1 Retake
 - FSA Algebra 1 EOC Assessment
 - FSA Geometry EOC Assessment
 - FSA Algebra 2 EOC Assessment
 - The following Spring 2017 CBT assessments will be administered online through the Pearson TestNav 8 platform:
 - FCAT 2.0 Reading Retake
 - NGSSS EOC Assessments
 - Algebra 1 Retake
 - Biology 1
 - Civics
 - U.S. History

Thank you for your continued support. You will receive more information in the coming months regarding the opening of the certification tool. If you or your staff have questions, please email CBTSurvey@fldoe.org.

HL/jb

cc: School District Assessment Coordinators
School District CBT Certification Contacts